

EXHIBIT SPACE INFORMATION

Embassy Suites Lexington

Tuesday, June 25 – Thursday, June 27, 2024



Company Information

Company Name: _____

Name to be listed on agenda and in booth: _____

Mailing Address: _____

City, State, ZIP: _____

Contact: _____ Title: _____

Telephone: _____ Website Link: _____

Email: _____

BOOTH SIZE includes 1 Badge 1 skirted table, 2 chairs, wastebasket, booth sign	QTY	EARLY BIRD	Regular (after 5/26/24)	Amount Due
10'x10' Without Power		\$625.00	\$675.00	
10'x10' With Power		\$720.00	\$770.00	
Additional Exhibitor Badges		\$200.00		
Reception Sponsor (Logo on marketing material)		\$500.00		
Golf Outing Sponsor		\$100.00		
Golf Outing Players		\$95.00		
Total Amount Due				\$

Sponsors that are taking advantage of the booth space will get first choice of booth assignment based on level of sponsorship and date of commitment to sponsor.

Preferred Booth(s) 1 st choice	2 nd choice	3 rd choice
Power requested: <input type="checkbox"/> Yes	<input type="checkbox"/> No	
Payment Information: <input type="checkbox"/> Charge credit card below <input type="checkbox"/> Send me an invoice		
<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Discover <input type="checkbox"/> American Express		
Card#		
Sec #	Exp. Date:	
Name on Card:		
Cards Billing Address:		
Amount Charged:	Signature:	

Make Checks Payable To:
ACTS
PO Box 644
Conway, AR 72033

Canceling before 5/26/24 will receive a refund, less a non-refundable \$100 deposit. No refunds will be issued after this date.

Charge will show ACTS NOW on Statement.

For more information, visit www.kentucky.damagepreventionsummit.com, call ACTS at 501-548-6363, fax 501-548-6969 or email thesummit@aligningchange.com



Exhibitor Badges

\$200 per additional person

Primary Name

Company

Title

Mailing Address

City, State, ZIP

Phone

Email

Name

Company

Title

Mailing Address

City, State, ZIP

Phone

Email

Name

Company

Title

Mailing Address

City, State, ZIP

Phone

Email

Name

Company

Title

Mailing Address

City, State, ZIP

Phone

Email

Golf Outing Players:

\$95 per player

Player 1

Player 2

Player 3

Player 4

Player 5

Player 6

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EXHIBIT HALL FLOOR PLAN

Exhibits will be in foyer area outside meeting rooms. Space is limited. Please refer to floor plan on the event website (www.kentucky.damagepreventionsummit.com) and click on “Exhibitors” tab. Indicate the first three (3) booth choices on the registration form. If requested selections are not available, the next best space will be assigned. Sponsors will get first choice based on date confirmed.

EXHIBIT HALL HOURS

Tuesday, June 25

1:00 PM – 5:00 PM – Exhibitor Set up

5:00 PM – 6:30 PM – Hall opens with Reception

Wednesday, June 26

7:00 AM – 6:00 PM – Exhibit Hall open

Thursday, June 27

7:00 AM – 10:00 AM – Exhibit Hall open

10:00 AM – 12:30 PM – Exhibitor teardown

Hotel Room Reservations

Reservations must be made by **May 25, 2024**, to receive this rate.

Room rates are **\$110** per night.

Call: (859) 455-5000

Group code: **811**

[Available Rooms - Embassy Suites Lexington](#)

Inbound Shipping Information

Boxes cannot arrive **before 6/20/24**.

Shipping Address:

Embassy Suites Lexington UK Coldstream

ATTN: Vendors Name / KY811 Summit / June 25

1801 Newtown Pike

Lexington, KY 40511

Outbound – All boxes must be labeled and left in exhibit space. A pick-up must be scheduled with the preferred carrier.